Individual and population immunity to respiratory viruses

8-10 November 2023, Harbour Grand Hong Kong

Late-breaking Abstract Submission Guidelines

Abstracts should be submitted electronically through the Conference Portal. Abstracts sent by post or email will not be accepted. The late-breaking abstract submission deadline is 24 September 2023 23:59 HKT.

The Scientific Committee invites participants to submit abstracts of original, unpublished works for oral and/or poster presentations.

<u>Abstract Format</u>

- Abstracts must be limited to 300 words - not including the title, authors, or affiliations.
- Abstracts must include a suitable title that clearly describes the research work.
- The abstract should be formatted into four sections – Introduction, Methods, Results, Discussion.
- Abstracts should contain text only - tables or figures/graphs are not required.

<u>Types of Presentation</u>

- All authors should indicate whether their abstract should be considered for an oral or poster presentation. Abstracts submitted for oral presentation but not selected for oral presentation may be considered for poster presentation by the Scientific Committee.
  i) *Oral Paper Presentation*
     A selection of abstracts will be accepted for oral presentations during the "Contributed Abstracts" sessions. The duration of the presentation will be communicated at a later date to presenters for accepted abstracts.
  ii) *Poster Presentation*
     Participants are also encouraged to submit their work for poster presentations that will promote direct exchange of ideas between presenter and delegates. Posters will be set up in a dedicated area. Poster formats will be communicated to presenters for accepted abstracts.

<u>Abstract Receipt Confirmation</u>

- Upon successful abstract submission, authors will receive an automated acknowledgement via email.
- Lack of acknowledgement will indicate that the abstract was not received.
- Abstracts must be received by 24 September 2023 23:59 HKT.
- Abstracts received after this date will not be accepted.

<u>Notification of Acceptance</u>

The Presenting Author of each abstract accepted for publication will be notified by email by 2 October 2023 23:59 HKT. If the presenting author is unable to present the abstract, a co-author can take his/her place. The Presenting Author must inform the Conference Secretariat of this change in name no later than 8 October 2023 23:59 HKT.

Withdrawal

Submitted abstracts cannot be withdrawn unless with valid reason(s) approved by the Scientific Committee.

Originality of Abstracts

Submitted abstracts must be original, and can consist of new unpublished research or recently published research. Priority for oral presentations will be given to those presenting unpublished research.

Publication

Abstracts will be published in the conference booklet.

All abstracts accepted for contributed oral presentation or poster presentation will be published only if registration fees have been paid by the presenting author.

Key Dates

Late-breaking Abstract Submission Deadline: 24 September 2023 23:59 HKT

Notification of Acceptance: 2 October 2023 23:59 HKT